



NETWORKING INSTRUCTIONS

At your server:

Put the CD-ROM in your CD-ROM drive, exit the program when it autoruns.

Use Windows Explorer to browse the contents of your CD-ROM drive.

(right-click on the CD-ROM drive icon and select 'Explore')

Copy the entire file folder with the name as indicated below* from the CD-ROM to your server hard drive.

(select the folder, select 'Edit' from the menu bar, then 'Copy', navigate to the area in which you want to save the Cut, Paste and Surf! files on your server, select 'Edit' from the menu bar, then 'Paste')

If it is not already shared, share the file folder to users on your network.

(right-click on the file folder and select 'Sharing...')

At your workstations:

Create a shortcut that points to the *TITLE.exe* (*spanish.exe* for KS3 Spanish) file within the folder* copied to your server

(Right click in the location you want to create the shortcut in, select 'New' > 'Shortcut'. Locate the TITLE.exe file on your server and click on 'next'. Type a name for the shortcut and click 'Finish')

*The file folder will be named as follows:

cute for KS3 English
cutfr for KS3 French
cutg for KS3 Geography
cutg2 for GCSE Geography
cutger for KS3 German
surfhist for KS3 History
cutmKs3 for KS3 Maths
cutre for KS3 RE
cutsKs3 for KS3 Science
cutsp for KS3 Spanish

Please note: If you encounter an 'initialisation failed' error message when trying to run Cut, Paste & Surf!, please ensure that users have permission to write to the **temp** folder in the **WINNT** or **windows** folder located on the local disk of each computer, (usually 'C:\').

Should you require any further technical support please e-mail
technicalsupport@nelsonthornes.com
or call our Technical Support line on 01242 267383